

Legal Administrators Section 2003 – 2004 Annual Report

Our Section continued the education and service aspect set by the predecessor councils. We held an IP Telephony seminar. The features and functionalities of an IP Telephony system seminar was well attended and appeared to be a timely topic for many firms. The Wellness seminar will be held in September, 2004. We returned to quarterly newsletters with articles related to the seminars that we were sponsoring.

We continued to co-sponsor, along with the Michigan Chapter of the ALA, the annual golf outing at Fox Hills Golf Club in Plymouth, MI. This outing continues to give our members a nice opportunity to network with members of the legal industry as well as with vendors.

During the current year, we also developed and issued welcome letters to new section members. That appear to be well received and it was nice to hear comments back from our new members.

We continued the housekeeping tasks started in prior year. We worked with the staff of the State Bar to finalize the amendments to our application and bylaws. We continued to clean up our mailing list. We also spent time cleaning up our web site to ensure consistency and clarity in accessing information.

I would like to express my thanks to the members of the 2003-2004 officers and council members. I have enjoyed working with the group and appreciate all of their efforts in making this year a success. I wish continued success to the 2004-2005 officers and council members.