

**STATE BAR OF MICHIGAN
2013-2014 COMMITTEE ANNUAL REPORT**

Article VI §6, Bylaws of the State Bar of Michigan

No later than May 1 of each year, the chair of each committee and subentity of the Bar, with the assistance of the staff liaison, shall report to the Executive Director on a form provided by the State Bar on the activities and accomplishments of the committee or subentity.

Committee Name: Membership Services Committee

Jurisdiction:

- Evaluate and make recommendations concerning the selection, retention, development and marketing of State Bar services and products.
- Make recommendations concerning programs and services to meet the needs and interests of lawyers in the Upper Peninsula.

Chair(s) and Committee Members:

Officer	Name	Address	Telephone	Email
Chair	Max R. Hoffman, Jr.	Fraser Trebilcock Davis & Dunlap PC 124 W Allegan St Ste 1000 Lansing, MI 48933-1736	(517) 377-0880	mhoffman@fraserlawfirm.com
Staff Liaison	Nancy Brown Kari Thrush	State Bar of Michigan 306 Townsend St. Lansing, MI 48933-2012	(517) 346-6300	nbrown@mail.michbar.org kthrush@mail.michbar.org
Commissioner Liaison	N/A			

Member	Member/Advisor/Other
Sarah E. Henderson	Lori A. Buiteweg (RA Liaison)
Scott L. Mandel	
Michelle Marie McLean	
Richard J. Muzingo	
Robert C. Rutgers Jr.	
Mary Chartier-Mittendorf	
Shawn P. Eyestone	
Peter R. Tochman	

Committee Meeting Schedule:

Please attach any additional information needed regarding Committee meetings as an addendum.

Meeting Type	Date	Location
Description		
Committee Meeting	11/14/13	Conference Call
<i>Yearly program review; discuss new possible programs.</i>		
Committee Meeting	1/23/14	Conference Call
Committee Meeting	4/10/14	Conference Call
Committee Meeting	5/8/14	Conference Call

Resources provided by the State Bar of Michigan in support of committee work:

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The Membership Services Committee has worked with State Bar Liaisons, Kari Thrush and Nancy Brown. In addition, Amy Castner and Tracy Sproul have performed administrative assistance in scheduling meetings and circulating information to committee members for our meetings. Through the collective efforts of the State Bar staff, they have ensured preparation of meeting agendas, minutes, and detailed reports, and they have gathered information to facilitate committee meetings. They have also promptly responded to action items articulated during our meetings to facilitate further committee action.

Committee Activities:

The committee met on November 14, 2013 for the first committee meeting of the year. A program overview report with information about each committee was provided to members before the meeting and Kari Thrush highlighted certain programs with updates on performance or history for the group. The committee also reviewed possible new programs to be added.

The committee met on January 23, 2014. They voted to recommend a payroll processing program to the Programs and Services Commissioner Committee, and discussed the new member benefits brochure that was recently printed. Kari Thrush also updated the committee on the elimination of the Sprint and Best Buy/Geek Squad programs.

The committee met on April 10, 2014. They voted to recommend a software program called WordRake, (a document editing tool design for lawyers) to the Programs and Services Commissioner Committee, and discussed a possible future student loan refinancing program.

The committee met on May 8, 2014. They voted to recommend a student loan refinancing program called SoFi, to the Programs and Services Commissioner Committee.

Future Goals and Activities:

To continue to provide quality programs, services, and discounts to State Bar members.

Other Information: None.